



State Renewal Signature Requirements

A quick reference guide for signing and submitting your state charity renewals.

State	Signing Method	Delivery Method	Who is Required to Sign	Notary Required	Wet Ink Required	POA Accepted	Signature Expiration (Days)	Customer Instructions
Alabama	No Customer Signature Required		NA	NA	NA	Yes		
Alaska	No Customer Signature Required		NA	NA	NA	Yes		
Arkansas	Sign, Notarize & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	Yes	No	Yes		Please have [Required Signer 1] OR [Required Signer 2] sign and date the form — they must sign as the President or the Treasurer, then return the signed document via email to filing@labyrinthinc.com
California	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Colorado	State Portal Login	Email directly from the state: charitable@coloradosos.gov	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	No		[Required Signer 1] must log in to your Colorado account at https://www.coloradosos.gov/ccsa/auth/login.xhtml with your authorized user credentials to review and approve the filing. Your filing will not be approved if action is not taken.
Connecticut	No Customer Signature Required		NA	NA	NA	Yes		



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District of Columbia	Sign, Notarize & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	Yes	No	Yes		Please have [Required Signer 1] OR [Required Signer 2] sign and date the form — they must sign as the President or the Treasurer, then return the signed document via email to filing@labyrinthinc.com
Florida	No Customer Signature Required		NA	NA	NA	Yes		
Georgia	Sign, Notarize(when applicable) & Return by Email to filing@labyrinthinc.com	Sent to Fulfillment Contact via Portal Comment.	Required Signer 2 / GA Control Person (Treasurer/CFO/Designated Control Person who is an executive officer or similar)	Yes/For Initials, Reinstatement s and anytime a new signer is designated	No	No		Please have [Required Signer 2] — must be a CFO or Treasurer — sign and date the form; the signature must be notarized. Return the signed, notarized document via email to filing@labyrinthinc.com If this is an Initial, Reinstatement or if the signer has changed the state requires that we gather sensitive information from the signer. We will send you a link to our encrypted sensitive information form via portal comment that should be provided to the signer so they can complete. Once the sensitive information form is submitted, it comes directly back to our filing team.



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Hawaii	No Customer Signature Required		NA	NA	NA	Must have HI Authorization Form Signed by Customer		
Illinois	State-Sent E-Signature	Email directly from the state: IL Charitable Filing@ilag.gov	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No	7	[Required Signer 1] and [Required Signer 2] will each receive an email from the state (IL Charitable Filing@ilag.gov) to review and sign the application. Signature requests expire 7 days after sending. If not signed in time, rework fees may apply.
Kansas	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] and [Required Signer 2] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Kentucky	No Customer Signature Required		NA	NA	NA	N/A		
Louisiana	Sign, Notarize & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	Yes	No	No		Please have [Required Signer 1] and [Required Signer 2] sign and date the form; both signatures must be notarized. Return the signed, notarized document via email to filing@labyrinthinc.com



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Maine	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Maryland	No Customer Signature Required		NA	NA	NA	Yes		
Massachusetts	State Portal E-Signature	Email directly from the state: ma_charities_donotreply@noreply.mass.gov	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No	10	[Required Signer 1] will receive an email from the state (ma_charities_donotreply@noreply.mass.gov) to review and sign the application. Signature requests expire 10 days after sending.
Michigan	No Customer Signature Required		NA	NA	NA	Yes		
Minnesota	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] and [Required Signer 2] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Mississippi	State-Sent E-Signature	Email directly from the state: donotreply@mailersos.ms.gov	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No	10	[Required Signer 1] and [Required Signer 2] will each receive an email from the state (donotreply@sos.ms.gov) to review and sign the application. Signature requests expire 10 days after sending.



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Missouri	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	No		Please have [Required Signer 1] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Nevada	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
New Hampshire	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 or Required Signer 2 (President or Treasurer)	No	No	No		Please have [Required Signer 1] OR [Required Signer 2] sign and date the form — they must sign as the President or the Treasurer, then return the signed document via email to filing@labyrinthinc.com
New Jersey	State Portal Login	Email directly from the state: dse_NA4@docusign.net	Two authorized officers	No	No	Yes		[Required Signer 1] and [Required Signer 2] will each receive an email from the state (dse_NA4@docusign.net) to review and sign the application. Signature requests expire 10 days after sending.
New Mexico	State-Sent E-Signature	Email directly from the state: nm-coros@nmag.gov	Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	No	10	[Required Signer 1] or [Required Signer 2] will receive an email from the state (nm-coros@nmag.gov) to review and sign the application. Signature requests expire 10 days after sending.



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New York	State-Sent E-Signature	Email directly from the state: Charities. Registration@ag.ny.gov	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No	10	[Required Signer 1] and [Required Signer 2] will each receive a DocuSign email from the state (Charities. Registration@ag.ny.gov) to review and sign the application. Signature requests expire 10 days after sending.
North Carolina	Sign, Notarize & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 2 (Treasurer/CFO)	Yes	No	No		Please have [Required Signer 2] — must be a CFO or Treasurer — sign and date the form; the signature must be notarized. Return the signed, notarized document via email to filing@labyrinthinc.com
North Dakota	No Customer Signature Required		NA	NA	NA	Yes		
Ohio	No Customer Signature Required		NA	NA	NA	Yes		
Oklahoma	No Customer Signature Required		NA	NA	NA	Yes		
Oregon	Initial Application: Sign & Return by Email to filing@labyrinthinc.com Renewal: No Customer Signature Required	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Initial Application Only: Required Signer 1 or Required Signer 2 (President/CEO or Treasurer/CFO)	No	No	Yes: With Renewal Only		Please have [Required Signer] sign and date the form, then return the signed document via email to filing@labyrinthinc.com



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Pennsylvania	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No		Please have [Required Signer 1] and [Required Signer 2] sign and date the form, then return the signed document via email to filing@labyrinthinc.com
Rhode Island	No Customer Signature Required		NA	NA	NA	Yes		
South Carolina	No Customer Signature Required		NA	NA	NA	Yes		
Tennessee	State-Sent E-Signature	Email directly from the state: donotreply@tncabmail.tnsos.gov	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	No	7	[Required Signer 1] and [Required Signer 2] will each receive an email from the state (donotreply@tncabmail.tnsos.gov) to review and sign the application. Signature requests expire 7 days after sending.
Virginia	Wet Ink — Mail Original to Harbor	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	Yes	No		[Required Signer 1] and [Required Signer 2] must sign and date the form with original wet-ink signatures (blue ink preferred). Mail the original signed form to Harbor Compliance, 812 North Prince Street, Lancaster, PA 17603.
Washington	No Customer Signature Required		NA	NA	NA	Yes		
West Virginia	No Customer Signature Required		NA	NA	NA	Yes		



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Wisconsin	Sign & Return by Email to filing@labyrinthinc.com	Email to fulfillment contact from filing@labyrinthinc.com or no-reply@harborcompliance.com	Required Signer 1 & Required Signer 2 (President/CEO and Treasurer/CFO)	No	No	Yes		Please have [Required Signer 1] and [Required Signer 2] sign and date the form, then return the signed document via email to filing@labyrinthinc.com